

**TOWN OF PRIMROSE
BOARD OF SUPERVISORS
Monday, October 15, 2012**

MINUTES

The Special Meeting of The Primrose Township, Board of Supervisors took place at the Primrose Town Hall. The meeting was called to order at 8:30 pm directly following the Primrose Township Planning Commission Meeting. In attendance at the meeting were Chairman Judd, Supervisor Garfoot and Supervisor Elkins. Also in attendance was Josh Dein of the planning Commission. He attended the meeting to outline what the Planning Commission approved in relation to Steve and Sue Ottman's property and the conditions that were placed on their approval. Since the minutes were not available due to the back-to-back nature of the meetings. The Planning Commission approved Steve and Sue Ottman's building site with the following conditions:

Josh Dein outlined what the Planning Commission approved, which was:

Planning Commission approved Steve and Sue Ottman building site with conditions that:

- the home be single story with limited visibility from Primrose Center Road and tree's be used for screening so it could not be seen from the road and
- the Planning Commission approved items 1,2, 3, 6 of the Town of Primrose Comprehensive Plan.
- Town Board approval of 2 requirements (items 4 and 5) of the building site requirements within the Town of Primrose Comp. Plan.
(The Planning Commission had approved items 1,2, 3, 6).

Town Board member D. Judd requested engineers report to evaluate water run off and slope disturbance, and public safety

Steve Ottman provided two engineers reports. Option 1 was the original plan we had discussed and option two was an alternate way to construct the driveway.

Option 1: Used a culvert and a 30' wide landing, with the required level area set back from Primrose Center Road, and proper slope.

Option 2: Used a trench instead of a culvert, but did not have the flat area for landing and used a slope starting out much higher than 5%

Dave Garfoot suggested a culvert longer than 30' and expressed concerns about water running off of driveway onto Primrose Center Rd.

Dale Judd gave the same concern as did Alex Elkins.

Ottman said he had a grade shot that morning (second time done) and this time they did not find a slope away from driveway going South until it was about 30' from the driveway, so water might not flow South, which in general was uphill.

Ottman said he was willing to use option 1, but wants to change it slightly so that water would

not flow on the South side of driveway, but instead it would flow across it and down the North side of the driveway. This change became the new plan Ottman proposed and is called option 1 and according to Ottman was suggested by his engineer.

Ottman asked to use a culvert that was 10"-12" in diameter and oval shaped, and said the engineer said there would be so little water flowing from South side of driveway to the North side that a 10"-12" would handle the water load.

Garfoot stated that the driveway must be constructed and approved prior to receiving a building permit.

Judd stated that the county would not issue erosion control permits after Oct. 16th which would mean a spring of 2013 construction.

Ottman said the area disturbed would be greater than 4,000 square feet so an erosion control permit would be needed and he would try to get one on October 16, 2012.

Elkins stated that a 10"-12" oval culvert would be OK to try since there was an engineers report that stated that it would work, but that if it did not work, or had problems that Ottman would have to correct the problem at his expense and it would become his problem to manage and correct since we do not have an exact culvert diameter requirement, but it states the culvert must do what is needed to manage runoff.

Motion Made by Dave Garfoot: Motion to approve building site shown on engineers report number one, and using the wording approved by the Primrose Township Planning Commission on 10/15/2012, with addition of items 4 and 5 approved by town board and

- 1) Engineers report 1 is used on driveway and
- 2) Driveway must be completed to final grade and specifications before building permit is issued

Dave Garfoot motion was seconded by Dale Judd.

Vote taken: 3 votes to approve Dave Garfoot motion, 0 (zero) to deny it.
Motion passed.

Motion by Garfoot to end the Town of Primrose Board of Supervisors meeting on 10/15/2012
Second By Elkins
Motion passed 3/0, 0(zero) to deny
Meeting ended at 9:20 pm

Submitted by Supervisor
Alex Elkins